**Kelbrook and Sough Parish Council**

Chairman: C Durance

Clerk:

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Website: www.kelbrookandsoughparishcouncil.uk

**A meeting of Kelbrook and Sough Parish Council held on Tuesday 18 January 2022 at 7.00pm in the Annex, Kelbrook and Sough Village Hall.**

**AGENDA**

**1. Welcome**

The Chairperson Cllr. Durance welcomed all to the meeting.

**2. Attendance, Apologies and Non-Attendance**

Attendance: J Davies (JD), C durance (CD), P Maskell (PM)

Apologies: D Mercer, G wilson

**3. Declarations of Interest/s**

None declared

**4. Public**

None in attendance

**5. Minutes**

Minutes of the previous meeting held on Wednesday 14 December 2021, Proposed, seconded, and **AGREED** with the addition at Item 2 that P Maskell (Vice-Ch) took the chair

**6. Update on ongoing issues from previous minutes**

 For information only, a verbal update on any matters from the previous minutes.

1. Project Plan 2022 (update attached to minutes)

**7. Update on items relating to council procedures.**

None

**8. Police business**

No issues reported.

**9. Planning: to consider and comment on any planning application received**

Notifications for:

1. Extension to the existing recycling building EWR Skips, Eden Works – concerns expressed re increased loose waste, nearness to public right of way, PM to raise with West Craven Area Committee
2. Electricity Act 1989, relocation of existing intermediate pole with current overheadline etc, Catgate Farm - NOTED
3. Erection of two storey side extension, associated groundworks and diversion of Public Right of Way, Scald Bank Farm, Skipton Old Rd. – NOTED

**10. Update of issues from any other meetings attended**

Verbal update from clerk & councillors on any issues arising from any other meetings attended.

1. West Craven Area – update from PM re Euravia issues

**11. Finance**

1. Sough Park – Invoice and reminder for 21/22 Grounds Maintenance received. AGREED to write requesting further information
2. Budget 2021/2 - Discussed and approved and precept determined for £15,250 for 22/23

Annual accounting – The Council has been issued a Public Interest Report for failure to submit AGAR for year ending 31 March 2021. We have to consider this and any action. It was AGREED to publish our accounts for that year, the submissions were considered and:-

1. AGAR 1 – Annual Governance Statement 2020/21 – AGREED for signature
2. AGAE 2 – Accounting Statements 2020/21 – AGREED for signature
3. AGAR 3 – Published on the noticeboard; - not completed by local Auditor as yet. AGREED to submit for External Auditors Report

 **Bills approved for payment:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Chq No** | **Payee** | **Details** | **Amount £ VAT Inc** | **VAT** |
| 22232 | D Richardson  | NP expenses | 414.13 | 0 |
|  |  |  |  |  |

**12. Communication** – nothing to report

**13. Play Area** – nothing to report

**14. Lengthsman Report** – nothing to report

**15. Neighbourhood Plan** – major update to next meeting

**16. Correspondence** - information purposes items received since the last meeting.

**Date & Time of next full meeting**

The next meeting will be held on Tuesday 15 February 2022 in the Village Hall at 7.00pm.

DATED: 1/2/2022 Chair: